



BLENDED CERT ICT COURSE CONTENT

F2F COMPONENT

[FULL TIME: 50 HOURS OVER 2 WEEKS / PART TIME: 50 HOURS OVER 10 WEEKS]

| MODULE 1 COMPUTER SKILLS [15 HOURS F2F] | |
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| DAY 1 | COURSE INTRODUCTIONS INTRODUCTION TO ICT EMAIL & ATTACHMENTS FILE FORMATS |
| DAY 2 | WORD PROCESSING WORKING WITH IMAGES AUDIO |
| DAY 3 | VIDEO KEEPING SAFE: COMPUTER SECURITY ONLINE SAFETY |
| MODULE 2 ICT TOOLS IN THE CLASSROOM [35 HOURS F2F] | |
| DAY 4 | ICT USAGE & TOOLS INTERNET SEARCH TECHNIQUES EVALUATING WEBSITES SOCIAL BOOKMARKING |
| DAY 5 | PLANNING & IMPLEMENTING INTERNET-BASED CLASSES PLAGIARISM |
| DAY 6 | WEBQUESTS: REVIEW, ADAPTATION, IMPLEMENTATION |
| DAY 7 | PODCASTING |
| DAY 8 | WIKIS |
| DAY 9 | BLOGS & RSS |
| DAY 10 | ONLINE REFERENCE TOOLS WEB 2.0 F2F COURSE REVIEW |



**ONLINE COMPONENT
[70 HOURS OVER 10 WEEKS]**

| MODULE 2 ICT TOOLS IN THE CLASSROOM [50 HOURS ONLINE OVER 7 WEEKS] | |
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| ONLINE WEEK 1 | VLES, M-LEARNING, BLENDED LEARNING |
| ONLINE WEEK 2 | VOICE & TEXT CHAT VIDEO CONFERENCING SESSION 1 |
| ONLINE WEEK 3 | ICT COURSEWARE |
| BREAK | |
| ONLINE WEEK 4 | ASSESSMENT VIDEO CONFERENCING SESSION 2 |
| ONLINE WEEK 5 | INTEGRATION OF ICT INTO A SYLLABUS |
| ONLINE WEEK 6 | ELECTRONIC PORTFOLIOS CONTINUAL PROFESSIONAL DEVELOPMENT ONLINE VIDEO CONFERENCING SESSION 3 |
| ONLINE WEEK 7 | COURSE REVIEW |
| MODULE 3 ICT COURSE PROJECT [20 HOURS ONLINE OVER 3 WEEKS] | |
| ONLINE WEEK 8 | ICT PROJECT PLANNING VIDEO CONFERENCING SESSION 4 |
| ONLINE WEEK 9 | ICT PROJECT IMPLEMENTATION |
| ONLINE WEEK 10 | ICT PROJECT FEEDBACK & SUBMISSION TO TRINITY |